

CUSD Board of Education

Regular Meeting Agenda

Marsh Junior High School, Multi-Purpose Room

September 21, 2016

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Eileen Robinson, President

Dr. Kathleen Kaiser, Vice President

Gary Loustale, Clerk

Elizabeth Griffin, Member

Linda Hovey, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 09/15/16

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – September 21, 2016

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Marsh Junior High School, Multi-Purpose Room
2253 Humboldt Road, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Legal Counsel – Anticipated Litigation

Per Subdivision (b) of Government

Code §54956.9 (two cases)

2.3. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

4. STUDENT REPORTS

5. SUPERINTENDENT'S REPORT AND RECOGNITION

6. ANNOUNCEMENTS

7. ITEMS FROM THE FLOOR

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

9. CONSENT CALENDAR

9.1. GENERAL

- 9.1.1. Consider Approval of Minutes of Regular Session on August 24, 2016 and Special Meeting on September 7, 2016
- 9.1.2. Consider Approval of Items Donated to the Chico Unified School District

9.2. EDUCATIONAL SERVICES

- 9.2.1. Consider Expulsion Clearance of Student with the following ID: 69621
- 9.2.2. Consider Approval of Field Trip Request for Marigold Elementary 4th Grade Classes to Visit Lassen Volcanic National Park from 10/17/16 to 10/19/16
- 9.2.3. Consider Approval of Field Trip Request for Parkview Elementary 5th Grade GATE Class to Visit the Age of Sail at Hyde St. Pier in San Francisco, CA from 4/27/17 to 4/28/17
- 9.2.4. Consider Approval of Field Trip Request for Chico Jr. High School 6th Grade Class to Attend a Science Camp at Lassen Volcanic National Park from 10/13/16 to 10/14/16

- 9.2.5. Consider Approval of Field Trip Request for Chico High Girls Golf Team to Attend the Girls Golf NorCal Championships in Salinas, CA from 11/06/16 to 11/07/16
- 9.2.6. Consider Approval of Field Trip Request for Chico High FFA Students to Attend the National FFA Convention and WA D.C. Trip from 10/19/16 to 10/25/16
- 9.2.7. Consider Approval of Resolution 1353-16: In Support of the California Healthcare, Research and Prevention Tobacco Tax Act of 2016
- 9.3. BUSINESS SERVICES
 - 9.3.1. Consider Approval of Accounts Payable Warrants
 - 9.3.2. Consider Approval of the Independent Contractor Agreements
- 9.4. HUMAN RESOURCES
 - 9.4.1. Consider Approval of Certificated Human Resources Actions
 - 9.4.2. Consider Approval of Classified Human Resources Actions
- 10. DISCUSSION/ACTION CALENDAR**
 - 10.1. EDUCATIONAL SERVICES
 - 10.1.1. Public Hearing/Discussion/Action: Resolution 1346-16, Certification of Provision of Standards-Aligned Instructional Materials (John Bohannon)
 - 10.1.2. Information: Update on BCOE ROP Changes (John Bohannon)
 - 10.1.3. Discussion/Action: Regional Occupational Program Governance (Kelly Staley)
 - 10.2. BUSINESS SERVICES
 - 10.2.1. Discussion/Action: Interfund Borrowing Between Funds (Kevin Bultema)
 - 10.3. HUMAN RESOURCES
 - 10.3.1. Discussion/Action: Resolution 1350-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2016-2017 School Year (Jim Hanlon)
 - 10.3.2. Discussion/Action: Resolution 1351-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2016-2017 School Year (Jim Hanlon)
- 11. ITEMS FROM THE FLOOR**
- 12. ANNOUNCEMENTS**
- 13. ADJOURNMENT**

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board President Robinson called the meeting to order at Marsh Jr. High School in the Multi-Purpose Building at 2253 Humboldt Rd., and announced the Board was moving into Closed Session.

Present: Robinson, Kaiser, Loustale, Griffin, Hovey

Absent: None

1.1. Public comment on closed session items

There were no public comments on Closed Session items.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Legal Counsel –**Anticipated Litigation**

Per Subdivision (b) of Government
Code §54956.9 (two cases)

2.3. Conference with Legal Counsel -**Existing Litigation**

Per Government Code §54956.9(d)(1)
San Francisco Superior Court
Case No. CPF-15-514477

2.4. Public Employee Discipline/**Dismissal/Release**

Per Government Code §54957

2.5. Public Employee Performance Evaluation

Per Government Code §54957
Title: Superintendent

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:04 p.m. Board President Robinson called the meeting to order.

3.2. Report Action Taken in Closed Session

Board President Robinson announced the Board had been in Closed Session and there was nothing to report.

3.3. Flag Salute

Board President Robinson led the salute to the flag.

4. SUPERINTENDENT'S REPORT AND RECOGNITION

At 6:06 p.m. The Board welcomed the Chico High School Broadcast team who will be recording and livestreaming the CUSD Board meeting on youtube.com at "CUSD Board of Education Meeting 8/24/16". Board President Robinson proposed moving the discussion of Board Policy 3515.7, Firearms on School Grounds, to the top of the Discussion/Action Calendar. Board Member Griffin motioned to approve the change; seconded by Board Clerk Loustale. The Board unanimously agreed to the change. Superintendent Staley was pleased to announce the first day of school went well with CUSD seeing an increase of 221 students enrolled and having 745 FTE Certificated staff and 623.8 FTE Classified staff. The movement of sixth graders to the Jr. High schools is going to be academically and culturally good, but with the increase of students, there have been some traffic issues. CUSD is working closely with the city and the school sites regarding this issue. Assistant

MINUTES

Superintendent Kevin Bultema presented a Superintendent's Award to community member, Les Heringer for his work on the Citizen's Bond Oversight Committee. Superintendent Staley noted another Committee member, Peter Milbury, who could not be here tonight, would also be receiving an award. Assistant Superintendent Kevin Bultema presented a plaque that CUSD received from the Collaborative for High Performance Schools (CHPS) for the work completed at Pleasant Valley High School. The plaque will be displayed on a wall of the Yale building. Superintendent Awards were also presented to: 1) Librarian Liesl Jones by Director David McKay, Principals Jay Marchant, Pedro Caldera, Leonard Lopez, and Assistant Principal Laurie DeBock; 2) Director John Carver by Assistant Superintendent Kevin Bultema, Supervisors Dusty Copper and Eric German, and Coordinator Phil Morgan; and 3) Director Michael Morris and Manzanita Elementary School District Superintendent Michelle Sanchez for their work on the county-wide staff development activities by Assistant Superintendent Joanne Parsley, Director John Carver, Supervisor Dusty Copper, and Coordinator Phil Morgan.

5. ANNOUNCEMENTS

At 6:31 p.m. Board Vice President Kaiser invited everyone to the Grand Opening of the PVHS field, tomorrow at 9:00 a.m. CUTA President Kevin Moretti noted this Friday was a social gathering for all CUSD employees at the Elks Lodge.

6. ITEMS FROM THE FLOOR

At 6:33 p.m. Mandy Irwin, a parent and member of the Start School Later organization presented information as to why high schools should start after 8:30 a.m.

7. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

At 6:35 p.m. Assistant Superintendent Jim Hanlon noted meetings were scheduled with CUTA on September 8 and CSEA on September 19.

8. CONSENT CALENDAR

At 6:36 p.m. Board President Robinson asked if anyone would like to pull a Consent Item for further discussion. Board Member Hovey pulled Item 8.1.1. and Board President Robinson pulled Item 8.2.5. Board Vice President Kaiser moved to approve the remaining Consent Items; seconded by Board Member Griffin.

8.1. GENERAL

8.1.1. This item was pulled for further discussion

8.1.2. The Board Approved the Items Donated to the Chico Unified School District

8.2. EDUCATIONAL SERVICES

8.2.1. The Board Approved the Expulsion Clearance of Students with the following IDs: 74181, 85107

8.2.2. The Board Approved the Field Trip Request for Chico High FFA Officers to Attend the Chapter Officer Leadership Conference at Mount Meadows Camp from 08/29/16 to 08/30/16

8.2.3. The Board Approved the Field Trip Request for Chico High School Girls Volleyball Team to attend three (3) Tournaments at Different Locations in September and October

8.2.4. The Board Approved the Field Trip Requests (3) for Pleasant Valley High School Girls Volleyball Team to Attend Volleyball Matches and a Tournament in September

8.2.5. This item was pulled for further discussion.

8.2.6. The Board Approved the Agreement with Kevin Clark Consulting and Training

8.2.7. The Board Approved the E Center Head Start Programs Agreement

8.2.8. The Board Approved the Skyway House Agreement

8.2.9. The Board Approved the Opening of a PVHS ASB Account at Golden Valley Bank

8.2.10. The Board Approved the Illuminate Data and Assessment System Annual Renewal

MINUTES

8.3. BUSINESS SERVICES

- 8.3.1. The Board Approved the Accounts Payable Warrants
- 8.3.2. The Board Approved the Independent Contractor Agreements
- 8.3.3. The Board Approved the Archived Records Destruction Request
- 8.3.4. The Board Approved the Notice of Exemption of the California Environmental Quality Act DROPS Grant Project at Neal Dow Elementary School
- 8.3.5. The Board Approved the Notice of Completion of Copper Cabling Project at Chapman Elementary School
- 8.3.6. The Board Approved the Notice of Completion of Fiber Cable Infrastructure at Pleasant Valley High and Chico High Schools
- 8.3.7. The Board Approved the Facilities Use Procedures, Rules and Fees for CUSD Track and Field Facilities and Marsh Junior High School Student Union MPR

8.4. HUMAN RESOURCES**8.4.1. The Board Approved the Certificated Human Resources Actions**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Temporary Appointments – 2016/17</u>			
Borello, Erica	Elementary	8/16/16-6/07/17	1.0 FTE (increasing from 0.2 FTE)
Cangialosi, Jenna	Secondary	8/16/16-6/07/17	0.6 FTE
Carlsen, Kyle	Secondary	8/16/16-6/07/17	0.4 FTE (increasing from 0.2 FTE)
Danesi, Karen	Secondary	8/16/16-6/07/17	0.6 FTE
Eckert, Alyssa	Elementary	8/16/16-6/07/17	0.4 FTE
Fisher, Jamie	Secondary	8/16/16-6/07/17	0.6 FTE
Frye, Mikel	Secondary	8/16/16-6/07/17	1.0 FTE
Gecik, Kelly	Secondary	8/16/16-6/07/17	0.4 FTE (increasing from 0.2 FTE)
Gower, Christine	Elementary	8/16/16-6/07/17	0.6 FTE
Gudeman, P. George	Secondary	8/16/16-6/07/17	0.8 FTE (increasing from 0.6 FTE)
Hill, Jeanna	Secondary	8/16/16-6/07/17	0.4 FTE
Homesley, Patricia	Secondary	8/16/16-6/07/17	0.6 FTE
Irving, Carissa	Elementary	8/18/16-6/07/17	0.45 FTE (in addition to current .55 FTE assignment)
Mathrole, Robert	Secondary	8/16/16-6/07/17	0.2 FTE
Quok, Kalyn	Elementary PE	8/16/16-6/07/17	0.15 FTE
Rodgers, Jack	Project Specialist	7/1/16-6/30/17	1.0 FTE
Shewey, Jennifer	Elementary	8/16/16-6/07/17	0.2 FTE
Southam, Kirsten	Elementary PE	8/16/16-6/07/17	0.205 FTE
Verdone, Melanie	Counselor	8/16/16-6/07/17	0.5 FTE
Vigallon, Bernard	Project Specialist	7/1/16-6/30/17	0.62 FTE
Williams, Robin	Elementary	8/16/16-6/07/17	1.0 FTE
Wright, Heather	Speech	8/17/16-06/07/17	0.4 FTE
<u>Probationary/Permanent Appointments – 2016/17</u>			
Coppage, Denise	Secondary	8/16/16	1.0 FTE Permanent (increase from 0.8 FTE)
Faniani, Jenna	Elementary	8/16/16	1.0 FTE Probationary 2
Ford, Matt	Secondary	8/16/16	1.0 FTE Probationary 0
Kermen, Sherie	Secondary	8/16/16	1.0 FTE Probationary 1 (increasing from 0.8 FTE)
Lane, Eleanor	Elementary	8/16/16	1.0 FTE Probationary 1
Leitner, Victoria	Secondary	8/16/16	1.0 FTE Probationary 1 (increasing from 0.8 FTE)
Olson, Russel	Special Education	8/16/16	1.0 FTE Probationary 2
Reyna, Tony	Elementary	8/16/16	0.9 FTE Probationary 0

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Rudolph, Nicole	Secondary	8/16/16	1.0 FTE Probationary 2
Sciligo, Amber	Elementary	8/16/16	1.0 FTE Probationary 1
Verdone, Melanie	Counselor	8/16/16	0.5 FTE Probationary 0

Leave Requests – 2016/17

Brogden, Lance	Secondary	8/16/16-6/07/17	1.0 FTE Personal
Correa-Hernandez, Lucia	Elementary	9/09-12/3/16	1.0 FTE Child Bonding
Donahoo, Katie	Elementary	8/16/16-6/07/17	1.0 FTE Personal
Finley, Janet	Elementary Music	8/16/16-6/07/17	0.2 FTE Personal
Johnson, Stephanie	Secondary	8/29-9/09/17	1.0 FTE Child Bonding
Lourenco, Vickie	Elementary PE	8/16/16-6/07/17	0.1 FTE Personal
Mayr, Martha	Secondary	8/26-10/31/16	0.6 FTE Child Bonding
Newman, Rebekah	Special Education	8/16/16-1/08/17	0.5 FTE Child Care

Resignations/Retirements

Holbrook Marylyn	Elementary	7/21/16	Resignation
Kehoe, Brian	Elementary	8/08/16	Resignation
Lape, Kristen	Counselor	8/02/16	Resignation

8.4.2. Consider Approval of Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ ASSIGNED HOURS	EFFECTIVE	COMMENTS
APPOINTMENT			
Adams, Daniel	Custodian/M & O/8.0	7/11/2016	New Position
Aicega, Dianna	Elementary Guidance Specialist/Marigold/3.5	8/29/2016	Vacated Position
Aiken, Courtney	IA-Special Education/ Shasta/5.0	8/18/2016	Vacated Position
Baldivid, Miriam	Targeted Case Mgr- Bil/Emma Wilson/4.0	8/18/2016	New Position
Baldivid, Miriam	Targeted Case Mgr- Bil/Shasta/4.0	8/18/2016	New Position
Benedict, Marie	Cafeteria Assistant/ CJHS/.5	8/18/2016	New Position
Bowman, Rosa	IA-Bilingual/Parkview/4.0	8/18/2016	New Position
Brewer, Lisa	Instructional Assistant/ McManus/3.0	8/18/2016	Vacated Position
Brewer, Lisa	Instructional Assistant/ McManus/1.0	8/18/2016	Vacated Position
Clinton, Krystal	Campus Supervisor/ MJHS/1.0	8/18/2016	Vacated Position
Clinton, Krystal	Campus Supervisor/ MJHS/1.0	8/18/2016	New Position
Costello, Melissa	IA-Computers/PVHS/4.0	8/18/2016	New Position
Crotti, Maryanne	Campus Supervisor/ BJHS/1.5	8/18/2016	Vacated Position
Diaz, Patricia	Parent Classroom Aide- Restr/LCC/1.0	8/18/2016	New Position
Dixon, Constance	Campus Supervisor/ CJHS/1.0	8/18/2016	New Position
Dominguez-Calkins, Debra	Instructional Assistant/ McManus/3.0	8/18/2016	Vacated Position
Duda, Heather	Parent Classroom Aide- Restr/LCC/1.0	8/18/2016	New Position

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Eblin, Sarah	Elementary Guidance Specialist/Neal Dow/4.0	8/29/2016	Vacated Position
Fashing, Kari	Parent Classroom Aide- Restr/LCC/1.0	8/18/2016	New Position
Filippi, Janice	Cafeteria Assistant/ CJHS/1.0	8/18/2016	New Position
Jackson, Rebecca	IPS-Healthcare/Sierra View/6.0	8/18/2016	New Position
Kingsley, Amanda	IA-Special Education /Hooker Oak/5.0	8/18/2016	Vacated Position
Klein, Judy	IA-Special Education/ PVHS/5.0	8/18/2016	Vacated Position
La Belle, Hillary	IPS-Classroom/Emma Wilson/5.0	8/18/2016	Vacated Position
Mendoza, Mark	School Bus Driver-Type 2/Transportation/8.0	7/1/2016	Existing Position
Moss, Jennifer	IA-Computers/ Chapman/4.0	8/18/2016	New Position
Smith, Kristi	Parent Classroom Aide- Restr/LCC/1.0	8/18/2016	New Position
Swanson, Michael	Custodian/M & O/8.0	7/11/2016	New Position
Torres, Marisa	IA-Bilingual/LCC/4.0	8/18/2016	Vacated Position
Triplett, Vicki	Elementary Guidance Specialist/Rosedale/2.0	8/29/2016	New Position
Vinson, Donna	Campus Supervisor/ MJHS/2.0	8/18/2016	New Position
West, Lynda	Instructional Assistant/ Hooker Oak/4.0	8/18/2016	Vacated Position
Whaley, Joan	Cafeteria Satellite Manager/Chapman/.5	8/17/2016	New Position
Yates, Elsie	Cafeteria Satellite Manager/ Emma Wilson/.5	8/17/2016	New Position
Yelland, Brittany	Parent Classroom Aide- Restr/Sierra View/2.0	8/18/2016	Vacated Position

LEAVE OF ABSENCE

Holman, Ryan	IA-Special Education /Inspire/6.0	8/4/2016-2/4/2017	Per CBA 5.12
Stimac, Kotie	Campus Supervisor/ BJHS/1.5	8/22/2016-12/23/2016	Per CBA 5.12
Vilcone, Effie	IPS-Healthcare/ Parkview/2.4	8/23/2016-12/14/2016	Part-time per CBA 5.12
Wong Espinal, Marlia	IA-Bilingual/ Rosedale/5.3	8/18/2016-2/18/2017	Per CBA 5.12

RESIGNATION/TERMINATION

Anaya, Angelica	Elementary Guidance Specialist/Chapman/3.5	8/1/2016	Voluntary Resignation
Bervers, Jennifer	Data & Assessment Analyst/Ed Services/8.0	8/5/2016	Voluntary Resignation
Egger, Kimberly	IA-Special Education/ Hooker Oak/6.0	8/7/2016	Voluntary Resignation

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Fisher, Jamie	IA-Bilingual/ Rosedale/4.0	7/27/2016	Voluntary Resignation
Holt, Kacie	Elementary Guidance Specialist/Neal Dow/4.0	8/17/2016	Voluntary Resignation
Kieran, Michael	IA-Special Education/ PVHS/5.0	8/1/2016	Voluntary Resignation
La Rosa, Christopher	IPS-Classroom/Loma Vista/4.0 & 2.0	8/17/2016	Voluntary Resignation
Pegg, Andrew	IPS-Classroom/ PVHS/6.0	8/4/2016	Voluntary Resignation
Petersen, Andrea	IPS-Healthcare/LCC/6.0	8/4/2016	Voluntary Resignation
Rorive, Margaret	IA-Special Education/ FVHS/5.0	7/25/2016	Voluntary Resignation
Roth, Owen	IPS-Classroom/Loma Vista/6.0	8/9/2016	Voluntary Resignation
Rowen, Jessica	IPS-Classroom/Loma Vista/3.0 & 3.0	8/12/2016	Voluntary Resignation
Stenberg, Lisa	IA-Special Education/ Hooker Oak/5.0	8/1/2016	Voluntary Resignation

RESIGNED ONLY POSITION LISTED

Aiken, Courtney	IA-Special Education/ Sherwood/3.0	8/17/2016	Increase in Hours
Bowman, Rosa	IA-Bilingual/Parkview/1.5	8/17/2016	Increase in Hours
Bowman, Rosa	IA-Bilingual/ McManus/1.0	8/17/2016	Voluntary Resignation
Bowman, Rosa	IA-Bilingual/Sierra View/1.0	8/17/2016	Voluntary Resignation
Dixon, Constance	Campus Supervisor/ CJHS/.5	8/17/2016	Increase in Hours
Eblin, Sarah	Parent Classroom Aide- Restr/Hooker Oak/2.5	8/17/2016	Voluntary Resignation
Jackson, Rebecca	IPS-Healthcare/ BJHS/3.5	8/17/2016	Increase in Hours
Kingsley, Amanda	IA-Special Education/ Citrus/3.0	8/17/2016	Increase in Hours
Klein, Judy	IPS-Classroom/ McManus/6.0	8/17/2016	Voluntary Trans w/Decrease in Hours
Swanson, Michael	School Bus Driver-Type 2/Transportation/6.6	7/10/2016	Voluntary Demotion w/Increase in Hours
Triplett, Vicki	IA-Elementary Guidance/Rosedale/2.0	8/28/2016	Voluntary Resignation
West, Lynda	Instructional Assistant/ Emma Wilson/3.5	8/17/2016	Increase in Hours

(Consent Vote)

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

MINUTES

9. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****8.1.1. Consider Approval of Minutes of Regular Session July 20, 2016**

At 6:37 p.m. Board Member Hovey stated she pulled this item as she was absent from the July 20, 2016, meeting and was abstaining from the vote. Board Member Griffin stated she too was missing and would be abstaining. Board Vice President Kaiser moved to approve the minutes; seconded by Board Clerk Loustale

AYES: Robinson, Kaiser, Loustale

NOES: None

ABSTAIN: Griffin, Hovey

8.2.5. Consider Approval of California Mathematics and Science Partnership Grant Agreement

At 6:38 p.m. Board President Robinson noted she pulled this item to acknowledge the amazing work being accomplished through this grant. Director John Bohannon presented additional information about the grant and its effectiveness. Board Vice President Kaiser made a motion to approve the CA Mathematics and Science Partnership Grant Agreement; seconded by Board Member Hovey.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSTAIN: None

9. DISCUSSION/ACTION CALENDAR**9.4. BOARD****9.4.3. Discussion/Action: Approval of Revised/Updated/New Board Policies**

This one Board Policy was moved from Item 9.4.3. to the beginning of the agenda by a unanimous vote by the Board.

3515.7 Firearms on School Grounds

At 6:41 p.m. Board President Robinson noted she pulled BP 3515.7, as it was known there were parents and students present who wished to discuss. She then explained the procedure for accepting public input. CHS Parent Jonathan Carlson asked that the board vote to allow Superintendent Staley to grant written permission to a person who holds a valid Carry Concealed Weapon license issued in CA to possess lawful firearms and/or ammunition on school grounds and presented information as to why it should be allowed. At 6:45 p.m. Parent and Police Officer Will Clark also presented information as to why he felt the Superintendent should have the option to allow. Board Vice President Kaiser moved to approve the BP recommendations made by staff as presented; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale

NOES: Griffin, Hovey

ABSTAIN: None

9.1. EDUCATIONAL SERVICES**9.1.1. Information: Secondary Music Teachers Introductions**

At 7:21 p.m. Director David McKay introduced new Music teachers Jenise Coon and Ruben Morales, who presented information about themselves. Jr. High School music teachers Tanner Johns and Todd Flipula talked about the expanding music programs at their sites.

9.1.2. Discussion/Action: YouthBuild Policies and Procedures Approval

At 7:26 p.m. Director David McKay presented information about the YouthBuild program and the creation of the policies and procedures and addressed questions.

MINUTES

Board Vice President Kaiser moved to approve the YouthBuild Policies and Procedures; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSTAIN: None

9.2. BUSINESS SERVICES**9.2.1. Information: 2016 Summer Projects Update**

At 7:38 p.m. Director John Carver and Supervisors Dusty Copper and Eric German presented a PowerPoint and information on projects completed by the Maintenance and Operations department over the summer. Board President Robinson thanked the team for getting so much done and for being such good role models for students. Director John Carver presented Assistant Superintendent Kevin Bultema an award from the Maintenance and Operations team to thank him for being so supportive. At 7:52 p.m. Managers Lalanya Rothenberger and Maria Campos presented information on projects completed by the Facilities and the IT departments.

9.2.2. Information: Architect Agreements for Phase III Programming and Conceptual Design of Facilities Master Plan Projects

At 8:04 p.m. Manager Lalanya Rothenberger noted on May 18, 2016, the Board had granted staff the authority to enter into contracts with architectural firms to begin programming and conceptual design services for Phase III Facilities Master Plan Projects. The following negotiated fees were presented for the Board's information: 1) Marigold Elementary, Rainforth Grau Architects, \$125,000; 2) Loma Vista School, Rainforth Grau Architects, \$125,000; 3) Shasta Elementary, Lionakis Architects, \$149,800 and 4) Neal Dow Elementary, DLR Group, \$100,000. The projects will be funded with Measure E.

9.2.3. Discussion/Action: Removal of Eight Sycamore Trees at Chico High School

At 8:06 p.m. Assistant Superintendent Kevin Bultema presented concerns that have been raised regarding the eight large sycamore trees currently existing between the varsity baseball field and the new track. The branches overhang the track and in addition, over the years, the roots from the trees have caused cracking in the asphalt base under the track, allowing weeds to grow up through these cracks in the middle of the track surface. The sycamore trees also produce balls that drop onto the ground and break into small particles and blow with the wind. It is worried these particles will get mixed into our new synthetic turf fill and result in an undesirable effect. It is recommended that the Board direct staff to contract with McMillan Tree Service in the amount of \$6,200.00 for removal of the eight sycamore trees as part of the current track and field project. Board Member Griffin moved to accept the recommendation for removal of the eight sycamore trees; seconded by Board Member Hovey.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSTAIN: None

9.3. HUMAN RESOURCES**9.3.1. Discussion/Action: MOU for Pre-School Director**

At 8:09 p.m. Assistant Superintendent Jim Hanlon noted CUSD recently received an ongoing state grant to establish pre-school classes in the district. Pre-school has complex rules and regulations that require an expertise that is not currently available in our district. This Memorandum of Understanding with Thermalito Union Elementary School District will pay for up to 50% of the time of their Pre-School Director to set up and run the CUSD program for one year. Board Member Griffin moved to approve the MOU; seconded by Board Vice President Kaiser.

MINUTES

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSTAIN: None

At 8:14 p.m. Board President Robinson announced a ten minute break.

At 8:23 p.m. Board President Robinson called the meeting back to order and announced that Board Vice President Kaiser had left the meeting.

9.3.2. Discussion/Action: Resolution 1344-16, Per Education Code 44256(b), To Allow Teachers with a Multiple Subject Credential to Teach a Specific Subject Below Grade 9

At 8:23 p.m. Assistant Superintendent Jim Hanlon presented information on Resolution 1344-16. Board Member Hovey moved to approve Resolution 1344-16; seconded by Board Member Griffin.

AYES: Robinson, Loustale, Griffin, Hovey

NOES: None

ABSENT: Kaiser

9.3.3. Discussion/Action: Resolution 1345-16, Per Education Code 44263, To Allow A Credentialed Teacher to Teach Any Single Subject Class Based on Appropriate Coursework

At 8:26 p.m. Assistant Superintendent Jim Hanlon presented information on Resolution 1345-16 and addressed questions. Board Member Griffin moved to approve Resolution 1345-16; seconded by Board Member Hovey.

AYES: Robinson, Griffin, Hovey

NOES: Loustale

ABSENT: Kaiser

9.4. BOARD

9.4.1 Discussion/Action: CUSD Board Self Evaluation

At 8:29 p.m. Board Member Griffin expressed confusion as to why the Governance Goals were included in the Board's Self-Evaluation. She stated they should not be part of the self-evaluation. The Board unanimously agreed to discard the Governance Goals from the Board's Self-Evaluation paperwork. Board Member Griffin also suggested that Item 9 in Section 2 of the Self-Evaluation Survey be divided into two items. Board Clerk Loustale moved to accept the self-evaluation, but change Item 9 into two items for the upcoming year to read as follows:

9. Provide community leadership on educational issues including development of the Local Control Accountability Plan (LCAP)

10. Advocate on behalf of students and public education at the local, state and federal levels.

Board Member Griffin seconded the motion.

AYES: Robinson, Loustale, Griffin, Hovey

NOES: None

ABSENT: Kaiser

9.4.2. Discussion/Action: Update CUSD Governance Handbook for 2016-2017 School Year

At 8:41 p.m. During discussion, it was noted that on page 12 of the Governance Handbook under Role and Responsibilities of the Board it states "the Board President shall not make a motion him or herself, but ensure that there is one made at an appropriate time during deliberation". Board Member Griffin stated there is a Board Bylaw that states the president shall have the same rights as other members of the Board, including the right to move, second, discuss and vote on all questions

MINUTES

before the Board. Board President Robinson suggested moving the discussion of the Governance Handbook to the next Board meeting on September 7, in order to have time to investigate the Board Bylaws. The Board unanimously agreed (Robinson, Loustale, Griffin, Hovey) to move the discussion to the next Board meeting. Board members were encouraged to continue reviewing the handbook for any additional changes that may need to be made.

9.4.3. Discussion/Action: Approval of Revised/Updated/New Board Policies

At 8:45 p.m. Board President Robinson explained that Board Policies could be approved all at once like Consent Items and asked if anyone would like to pull a Board Policy for further discussion. Board Clerk Loustale pulled Board Policy 6142.7. Board Clerk Loustale moved to approve the remaining Board Policies as presented; seconded by Board Member Hovey.

- 1312.3 Uniform Complaint Procedures
- 3515.2 Disruptions
- 3515.7 Firearms on School Grounds – New
- 3553 Free and Reduced-Price Meals
- 5111.1 District Residency – New
- 5146 Married/Pregnant/Parenting Students
- 6142.7 Pulled for further discussion
- 6152 Class Assignment
- 6164.2 Guidance/Counseling Services
- 9222 Resignation
- 9270 Conflict of Interest

AYES: Robinson, Loustale, Griffin, Hovey

NOES: None

Absent: Kaiser

BOARD POLICIES REMOVED FOR FURTHER DISCUSSION**6142.7 Physical Education and Activity**

At 8:50 p.m. Board Clerk Loustale's questions were addressed by Assistant Superintendent Jim Hanlon. Board Clerk Loustale moved to approve the revisions to BP 6142.7; seconded by Board Member Hovey.

AYES: Robinson, Loustale, Griffin, Hovey

NOES: None

Absent: Kaiser

10. ITEMS FROM THE FLOOR

At 8:54 p.m. Board President Robinson thanked Dani Anquiano, the Enterprise-Record reporter, for her in-depth reporting and for bringing information to the community about all the good things happening in Chico Unified.

11. ANNOUNCEMENTS

At 8:55 p.m. Board President Robinson announced Lyla Gregg had brought Ramona Flynn, who will be replacing Lyla as the League of Women Voters representative attending our Board meetings. Board Member Griffin noted she had found the Board Bylaw number she was speaking about earlier regarding the rights of the Board President and it was Board Bylaw 9121. Board members thanked the students and their teacher, Mr. Loustale, for filming and recording the meeting. Superintendent Staley thanked the Board and public for their patience in working through issues with the new setting and also thanked Phil Morgan for all his work in setting up the meetings.

MINUTES

12. ADJOURNMENT

At 8:58 p.m. Board President Robinson adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

MINUTES**1. CALL TO ORDER**

At 5:01 p.m. Board President Robinson called the meeting to order at the Chico Unified District Office, Large Conference Room, 1163 East Seventh St.

Present: Robinson, Kaiser, Loustale, Griffin, Hovey

Absent: None

2. CONSENT CALENDAR

At 5:02 p.m. Board President Robinson asked if anyone would like to pull a Consent Item for further discussion. Board President Robinson pulled Item 2.2.1. Board Member Hovey requested to pull the Addendum Item, Item 2.1.3., Approval of New Course: Chemistry and Agriscience. Superintendent Staley announced Item 2.1.3. had been pulled from consideration. Board Member Hovey moved to approve the remaining Consent Items; seconded by Board Member Griffin.

2.1. EDUCATIONAL SERVICES

2.1.1. Approved Resolution 1349-16, 2016 Chico Parade of Lights Proclamation

2.1.2. Approved the Field Trip Requests (5) for Friday Night Live and Club Live Students from BJHS, CJHS, CHS, FVHS, and PVHS to Attend the Youth Development Summit in Richardson Springs from 10/05/16 to 10/06/16

2.1.3. This Addendum Item was pulled from consideration

2.2. BUSINESS SERVICES

2.2.1. This item was pulled for further discussion

2.2.2. Approved the Notice of Completion for Structural Roof Repair Phase II at Chico High School

2.2.3. Approved the Notice of Completion for Copper Cabling Installation Project at Pleasant Valley High School and Chico High School

2.2.4. Approved the Notice of Exemption of the California Environmental Quality Act – Shasta Elementary School Modernization Project

(Consent Vote)

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

3. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****2.2.1. Consider Approval of Independent Contractor Agreements**

At 5:03 p.m. Board Vice President Kaiser asked for clarification regarding the Independent Contractor Agreement (ICA) with Webb Air. Assistant Superintendent Kevin Bulterna explained an ICA was created due to the high volume of work orders; however, their services were not needed. It was noted M&O would like to keep the ICA active in case a need should arise. Board Vice President Kaiser noted the ICA should have the words "Not to exceed" added to the cost amount instead of listing "by hour". Board Vice President Kaiser also asked for clarification on the ICA with Brent Holland; it was noted that payment will not occur, until work is completed. Board Clerk Loustale moved to approve the Independent Contractor Agreements with the stipulation that the Webb Air ICA include the words "not to exceed \$7,500"; Board Vice President Kaiser seconded the motion.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

Board President Robinson requested a change in the order of the Discussion/Action Calendar stating that Item 3.1.6. should be discussed before Item 3.1.5. There were no objections to the change.

MINUTES

3.1. BUSINESS SERVICES**3.1.1. Discussion/Action: 2016-17 One-Time Funds Use Recommendation**

At 5:08 p.m. Assistant Superintendent Kevin Bultema explained CUSD is receiving one-time discretionary funds from the 2016-17 state budget totaling an estimated \$2,400,000. In collaboration with the Educational Services Division leadership the following spending plan is recommended: 1) \$2,000,000 for Student Technology Enhancement and Replacement; 2) \$200,000 for Transportation and bus replacement; and 3) \$200,000 for Nutrition Services Equipment (i.e., refrigerated salad bars/transport). Board Vice President Kaiser moved to approve the recommended spending plan for the one-time funds; seconded by Board Member Griffin. Board Clerk Loustale shared a concern he had received from the CHS Science department regarding funding. Superintendent Staley suggested meeting with Director David McKay and high school principals for a discussion regarding how departments receive funds.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

3.1.2. Discussion/Action/Public Hearing: Public Comment Period and Hearing – Preliminary Environmental Assessment Report for the Leora Court Property

At 5:45 p.m. Board President Robinson opened the Public Hearing. Director Julie Kistle presented information on the Preliminary Environmental Assessment Report for the Leora Court Property. No public comments were received. Written comments on the PEA Report will be accepted until September 20. Comments should be directed to Ms. Julie Kistle, CUSD, Director, Facilities and Construction at 2455 Carmichael Dr., Chico, CA 95928. At 5:54 p.m. the Public Hearing was closed. Director Julie Kistle stated the next step will be creating a work plan for cleaning up the site. Board Vice President Kaiser moved to continue with the process; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

3.1.3. Discussion/Action: Pre-Authorization for Canyon View Grading Project

At 5:55 p.m. Director Julie Kistle explained the District has obtained all of the appropriate permits, authorizations, and CEQA approvals to develop the Canyon View High School site. The General Provisions of our permit now require the District to perform the work involved with "taking" the Butte County Meadowfoam that may exist on the project site. We must delineate the project boundary with fencing, stakes or flags until the activities are completed, level the 50 acre site to eliminate potential future ponding, protect the area from storm water pollution and establish permanent storm water pollution prevention by hydro-seeding the entire area. Board Vice President Kaiser moved to authorize staff to procure the necessary services to complete this work not to exceed \$400,000 to be paid out of developer fees; seconded by Board Member Griffin.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

3.1.4. Discussion/Action: Resolution 1347-16, Support of Proposition 51: Kindergarten through Community College Public Education, Facilities Bond Act of 2016

At 6:02 p.m. Assistant Superintendent Kevin Bultema explained Proposition 51 would provide state facilities funds for renovation and upgrades of existing classrooms, construction of new classrooms, and for career technical education facilities to provide job training. If CUSD has local matching facilities funds, state facilities dollars could be

MINUTES

used to further implement the District's Facilities Master Plan. Proposition 51 will not raise taxes above current levels. Board Vice President Kaiser moved to approve Resolution 1347-16; seconded by Board Member Hovey.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

Board President Robinson reminded everyone the next item would be Item 3.1.6. before Item 3.1.5.

3.1.6. Discussion/Action: 2016 General Obligation Refunding Bonds Bond Method of Sale Options and Underwriter Selection

At 6:04 p.m. Assistant Superintendent Kevin Bultema introduced CUSD's financial advisor, Makiko Sato, who presented a PowerPoint and information on methods of bond sales. Board Vice President Kaiser moved to approve the method of sale as Negotiated; seconded by Board Member Griffin.

Assistant Superintendent Kevin Bultema noted the district issued a Request For Proposal (RFP) for bond underwriter services and interviewed four firms and would like to recommend Morgan Stanley. Board Vice President Kaiser stated she would like to add Morgan Stanley as the underwriter in her motion to approve; Board Member Griffin agreed to the addition.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

3.1.5. Discussion/Action: Resolution 1348-16, Authorizing the Issuance and Sale of Refunding Bonds of the 1998 Series B Bonds

Assistant Superintendent Kevin Bultema presented information on Resolution 1348-16. Board Vice President Kaiser moved to approve Resolution 1348-16; seconded by Board Member Hovey.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

3.2. BOARD

At 6:31 p.m. Superintendent Kelly Staley suggested Item 3.2.2. be discussed before Item 3.2.1. The Board agreed to the change.

3.2.2. Discussion/Action: Development of 2016-2017 Board Workshop Calendar: Topics and Liaisons and Committee Assignments

Topics:

CHS Teacher Danny Webb presented information on how Personnel Finances could be incorporated into classes. Board Member Griffin moved to accept this topic for the February 1, 2017, Board Workshop; seconded by Board Vice President Kaiser.

Board Clerk Loustale stated he would like to see a Workshop devoted to the discussion of Career Technical Education and Educational Innovations and Flexibility in Course Offerings. Safe Schools is also a topic of concern. Board Member Griffin moved to accept the CTE and Educational Innovations topics for the May 3 Board Workshop and the topic of Safe Schools for the April 5 Board Workshop; seconded by Board Member Loustale

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

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Liaisons:

The following choices were made as to the Board Liaisons for the Workshops: September 7, Kathy Kaiser and Linda Hovey; October 5, Kathy Kaiser and Eileen Robinson; November 2, Linda Hovey and Kathy Kaiser; February 1, Linda Hovey and Liz Griffin; March 1, Eileen Robinson and Gary Loustale; April 5, Gary Loustale and Liz Griffin; May 3, Linda Hovey and Kathy Kaiser; June 28, Eileen Robinson and Liz Griffin. Board Clerk Loustale moved to accept the assignments as presented; seconded by Board Member Hovey.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

Committees:

The following Committees and Board Liaisons will be kept for the 2016-17 school year: CUSD Facilities Committee / Kathy Kaiser and Linda Hovey; Wellness Committee / Liz Griffin; CUSD Athletic Sustainability Committee / Kathy Kaiser and Gary Loustale; Superintendent Evaluation / Liz Griffin and Eileen Robinson; Board Governance and Self-Evaluation / All; Inspire Board of Directors / Eileen Robinson is still interested, Linda Hovey will accept if her work allows. Board Clerk Loustale moved to accept the recommendations; seconded by Board Vice President Kaiser.

AYES: Robinson, Kaiser, Loustale, Griffin, Hovey

NOES: None

ABSENT: None

At 7:10 p.m. Board Vice President Kaiser left the meeting.

3.2.1. Discussion/Action: Update CUSD Board Governance Handbook for 2016-2017 School Year

At 7:14 p.m. Board Member Griffin moved to accept Option 1 on page 12 of the Governance handbook; seconded by Board Member Hovey. Board Member Griffin moved to delete the words "in the winter" on page 13; seconded by Board Clerk Loustale.

AYES: Robinson, Loustale, Griffin, Hovey

NOES: None

ABSENT: Kaiser

At 7:20 p.m. Board President Robinson announced the Board was moving into Closed Session.

4. CLOSED SESSION

4.1. Public comment on closed session items

There were no public comments.

4.2. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst.

Superintendent

Kevin Bultema, Asst. Superintendent

4.3. Conference with Legal Counsel – Anticipated Litigation

Per Subdivision (b) of Government Code §54956.9 (four cases)

MINUTES4.4. **Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

5. RECONVENE TO REGULAR SESSION**5.1. Call to Order**

At 8:55 p.m. Board President Robinson called the meeting back to order.

5.2. Report Action Taken in Closed Session

Board President Robinson announced the Board had been in Closed Session and there was nothing to report.

6. ADJOURNMENT

At 8:56 p.m. Board President Robinson adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

9.1.2.
Page 1 of 1

Donor	Item	Recipient
YourCause, LLC Trustee for PG&E	\$90.00	Loma Vista
Dick Cory	Stained Glass @ \$50.00	CUSD Art Department
Jo-Ann Fabrics and Crafts	Craft & Décor Items @ \$1,050.00	Citrus Elementary
Teresa Gisske	Love Seat @ \$200.00	Citrus Elementary
Courtney Aiken	\$100.00	Hooker Oak
Carrie Grossman	\$500.00	Hooker Oak
Chico Rotary Club Foundation	\$487.00	Chico Jr. High
Elisa Furtado	ITEC Supplies @ \$280.00	Chico Jr. High
YourCause, LLC Trustee for PG&E		
Tino Nava and Paul Johnson	\$609.00	Chico Jr. High
Lynn and Jack Rappa	\$250.00	Chico Jr. High
David Monroe	Clarinet and 2 Music Stands	Chico Jr. High
Yusuf Ali / Rayyan Ali	\$300.00	Marsh Jr. High
Natural Fashions, Inc.	\$2,000.00	Marsh Jr. High
Chico Rotary Club Foundation	\$272.00	Marsh Jr. High
EachFuture Cultural Network (EFCN)	\$400.00	Marsh Jr. High
Vera Kelch	Ceramic Molds @ \$350.00	Chico High / Art
Paul Stephens	160 sheets of Plywood @ \$600.00	Chico High / Art
Daniel & Nathalie Thomas	\$1,400.00	Pleasant Valley High
Virginia Toney	\$500.00	Pleasant Valley High
David Brandt	\$400.00	Pleasant Valley High
North Valley Volleyball	\$3,000.00	Pleasant Valley High
Pacific Women's Golf Assoc., Inc.	\$500.00	Pleasant Valley High
Butte Creek Country Club	\$1,214.00	Pleasant Valley High

AGENDA ITEM: Field Trip Request for Marigold 4th Grade Classes to Visit Lassen Volcanic National Park from 10/17/16 to 10/19/16

Prepared by: Principal Shawneese Heath and Teachers Mark Friedman and Amber Sciligo

☒ Consent

Board Date September 21, 2016

☐ Information Only

☐ Discussion/Action

Background Information

For several years, I have organized and taken students on a day trip to Lassen Volcanic National Park to hike up the Cinder Cone Volcano. It has always been a wonderful learning experience that students remember fondly. I have repeatedly been blessed with amazing parents who volunteer to pack their car with students and make the long drive as well as act as chaperones when we arrive. This year many parents have asked me to organize a two-night camping trip that will allow students to take in more of the wonders of the national park in our "backyard".

Educational Implications

The field trip to Lassen National Park is consistent with our educational goals and provides a unique hands on experience for the curriculum taught in 4th grade. This culminating activity connects with many subjects in the 4th grade curriculum including California's regions, rocks and minerals, living things and their environments, weather, and of course volcanoes.

Fiscal Implications

I will fund this trip using money currently available in our 4th grade classroom account. Classroom funds are sufficient to cover park entrance fees, campground fees, and food.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.2.
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FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** September 12, 2016**FROM:** Mark Friedman and Amber Sciligo**School/Dept.:** Marigold**SUBJECT: Field Trip Request**

Request is for: Mark Friedman's and Amber Sciligo's 4th grade classes
(grade/class/group)

Destination: Lassen Volcanic National Park Activity: Field trip

From October 17, 2016 at 8 am to October 19, 2016 at 12 pm
(dates) / (times) (dates) / (times)

Rationale for trip: This trip to Lassen National Park provides a unique, hands-on experience for our students that correlates with many 4th grade social studies and science standards including California geography, living organisms and their environment, rocks and minerals, and volcanoes.

Number of Students Attending: 58 Teachers Attending: 2 Parents Attending: 15-30

Student/Adult Ratio: 2:1

Transportation: Private Cars x CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ _____ Substitute Costs \$ _____ Meals \$ 400.00
Lodging \$ 300.00 Transportation \$ _____ Other Costs \$ _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name: Mark Friedman Acct. #: 01-9024-0-1110-1000-5800-\$ 700.00
Name Amber Sciligo Acct. #: _____ 200-120 \$ _____

Mark Friedman and Amber Sciligo

Requesting Party

9-12-16

Date

Sharon Heath

Site Principal

9-13-16

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

n/a

Director of Transportation

Date

IF MAJOR FIELD TRIPJoe A.

Director of Educational Services

9/13/16

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

AGENDA ITEM: Field Trip – SF Age of Sail Overnight Ship Trip

Prepared by: Tammy Janos, 5th Grade GATE teacher

☒ Consent

Board Date September 21, 2016

☐ Information Only

☐ Discussion/Action

Background Information

Each year our 5th grade GATE students have had the opportunity to attend the Age of Sail field trip in San Francisco.

Education Implications

Compliments and enriches study of 5th grade history age of sail period.

Fiscal Implications

Funds for the camp do not impact the general funds. All monies are raised or donated.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.3.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: September 1, 2016FROM: Tammy JanosSchool/Dept.: Parkview Elementary

SUBJECT: Field Trip Request

Request is for 5th Grade GATE

(grade/class/group)

Destination: Hyde St Pier, S.F. Activity: Age of Sail

from 4/27/17 / 10:00 a.m. to 4/28/17 / 4:00 p.m.
(dates) / (times) (dates) / (times)

Rationale for Trip: Compliments and enriches study of 5th Grade history age of sail periodNumber of Students Attending: 31 Teachers Attending: 1 Parents Attending: 7Student/Adult Ratio: 4/1

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 2577 Substitute Costs \$ 0 Meals \$ 0Lodging \$ 0 Transportation \$ 0 Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Donations Acct. #: 01-9024-0-1110-1000-5800-240-1240 \$ 2577

Name _____ Acct. #: _____ \$ _____

Jamara Janos
Requesting Party

9/1/16
Date

H. McFar
Site Principal

9/1/16
Date

☒ Approve/Minor ☐ Do not Approve/Minor
or
Recommend/Major Not Recommended/Major
(If transporting by bus or Charter)

n/a
Director of Transportation

Date

IF MAJOR FIELD TRIP

Jal A
Director of Educational Services

9/1/16
Date

☒ Recommend ☐ Not Recommended
☐ Approved ☐ Not Approved

Board Action

Date

AGENDA ITEM: Chico Junior High School – 6th Grade Earth Science Hike to Mt. Lassen National Park

Prepared by: Roy Tadeo, Adan Mota and Don Collins 6th Grade Immersion Teachers

☒ Consent

Board Date September 21, 2016

☐ Information Only

☐ Discussion/Action

Background Information

The CJHS 6th graders would like to visit Mt. Lassen National Park for a hike and a camping trip. We would depart CJHS at 7:00 am, set up camp and hike a trail. We will have a study session, go on another hike, prepare dinner and camp overnight. The next day we eat breakfast, take down camp and hike again. We will be back on campus at about 5:30 pm.

Educational Implications

6th Grade study: Earth Science

The most exciting parts of the trip are the volcanoes, but there are many other aspects of Earth science clearly evident in the park such as rocks: minerals, other land forms and examples of weathering and erosion. Grade 6 Earth Science Standards Sets 1, 2, 3, 4, 5, and 6 all apply to this field trip. Ref: Science Framework for California Public Schools K through 12, 2004 California Department of Education.

Fiscal Implications

We are asking for volunteer drivers and donations for food costs.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.4.

Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: September 13, 2016

FROM: Roy Tadeo, Adan Mota, Don Collins School/Dept.: Chico Jr. High School

SUBJECT: Field Trip Request

Request is for	6 th Grade Lassen Volcanic National Park overnight field trip		
	(grade/class/group)		
Destination:	Lassen Volcanic National Park	Activity:	Science Camp
from	October 13, 2016 / 7:00 am	to	October 14, 2016 / 5:30 pm
	(dates) / (times)		(dates) / (times)
Rationale for Trip:	Hands-on experience with Earth Science content		
Number of Students Attending:	68	Teachers Attending:	2
Student/Adult Ratio:	3.4:1	Parents Attending:	18
Transportation:	Private Cars <input checked="" type="checkbox"/> CUSD Bus <input type="checkbox"/> Charter Bus Name <input type="text"/>		
Other:	<input type="text"/>		
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.			

ESTIMATED EXPENSES:

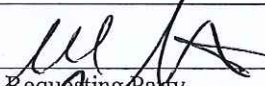
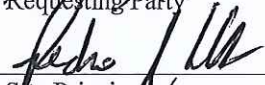
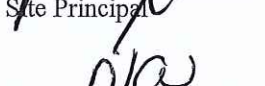
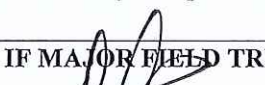
Fees \$ 700.00 **total** (Substitute Costs \$ 300.00 Meals \$ 260.00

Lodging \$ 140.00 Transportation \$ 0 Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Admin. Acct. #: 01-0009-0-1110-2700-5720-060-2060 \$ 300.00

Name Donation Acct. #: 01-9024-0-1110-1000-5720-060-2060 \$ 400.00

	9/13/16	
Requesting Party	Date	
	9/13/16	<input checked="" type="checkbox"/> Approve/Minor <input type="checkbox"/> Do not Approve/Minor
Site Principal	Date	or
		Recommend/Major Not Recommended/Major
		(If transporting by bus or Charter)
Director of Transportation	Date	
IF MAJOR FIELD TRIP		
	9/14/16	<input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Not Recommended
Director of Educational Services	Date	
		<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Board Action	Date	

AGENDA ITEM: Field Trip Request for Chico High Girls Golf Team to Attend the Girls Golf NorCal Championships in Salinas, CA from 11/06/16 to 11/07/16

Prepared by: Randi Linnet

☒ Consent

Board Date September 21, 2016

☐ Information Only

☐ Discussion/Action

Background Information

Projecting into the Fall girls golf season, the team competes in the Section Championship Tournament. If the team wins the Section Championship or if any individual player is one of the top four finishers that day, they qualify to move on to the NorCal Championships held on November 7, 2016. We have to travel down for a walk through of the golf course and meetings on Sunday, November 6, 2016 and stay in a hotel overnight. The tournament begins on Monday, November 7 at 8:00 a.m.

Educational Implications

n/a

Fiscal Implications

No charge to general fund.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.5.

Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: August 22, 2016FROM: Randi LinnetSchool/Dept.: CHS/Girls Golf TeamSUBJECT: **Field Trip Request**Request is for CHS Girls Golf Team

(grade/class/group)

Destination: Salinas Activity: Girls Golf NorCal Championshipsfrom November 6, 2016 /9 am to November 7, 2016 /8 pm

(dates) / (times)

(dates) / (times)

Rationale for Trip: Play in the Girls Golf NorCal ChampionshipsNumber of Students Attending: 6 Teachers Attending: 1 Parents Attending: Unsure, usually approx. 4-6Student/Adult Ratio: 2:1 / 2:1

Transportation: Private Cars _____ CUSD Bus _____ Charter Bus Name _____
Other: School Van

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ _____ Substitute Costs \$ 150.00 Meals \$ _____Lodging \$ 600-750.00 Transportation \$ 200.00 Other Costs \$ _____

(hotel) _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name CHS ASB Athletics Acct. #: 191 \$ entire amount

Name _____ Acct. #: _____ \$ _____

Randi Linnet
Requesting Party

8/24/16
Date

n/a
Site Principal

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

n/a
Director of Transportation

Date

IF MAJOR FIELD TRIP

[Signature]
Director of Educational Services

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

AGENDA ITEM: Field Trip Request for Chico High FFA Students to Attend the National FFA Convention In Indianapolis, IN and Visit Washington, DC from 10/19/16 to 10/25/16

Prepared by: Courtney Champlin

☒ Consent

Board Date September 21, 2016

☐ Information Only

☐ Discussion/Action

Background Information

The National FFA Convention is similar in purpose to CA State FFA convention but is held on a much larger scale. The convention is the largest student gathering in the nation, and in most recent years, has maintained an attendance of 60,000+.

The national officers preside over business sessions conducted by 475 delegates representing their respective state associations. Premier leadership workshops are provided for students in addition to a two day career and college fair free for students to attend.

Education Implications

The national convention has been approved by the National Association of Secondary Schools Principals (NASSP), which allows students an opportunity to experience education-filled programs outside of school. These programs include: FFA National Career Show, leadership and career success workshops, main arena sessions featuring motivational guest speakers, recognition and award presentations and honoring/recognizing FFA supporters and sponsors.

The national FFA convention provides inspiration and motivation that leads to further achievements in FFA.

Fiscal Implications

FFA Boosters and Friends of Ag. will cover all costs for students. Sub costs will come out of the Ag Incentive Budget.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.6.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 10/19-10/25

FROM: Courtney Champlin

School/Dept.: CHS AG

SUBJECT: Field Trip Request

Request is for Chico FFA (grade/class/group)

Destination: Indianapolis, IN and Washington D.C. Activity: National FFA Convention and CA D.C. Trip

from 10-19-2016 / 4am to 10-25-16 / 8pm
(dates) / (times) (dates) / (times)

Rationale for Trip: Expose students to premier leadership at a National level. Students will attend a career and college fair in addition to leadership development activities.

Number of Students Attending: 7 Teachers Attending: 2 Parents Attending: 0

Student/Adult Ratio: 3.5:1

Transportation: Private Cars CUSD Bus Charter Bus Name
Other: Ag Van and Rental Vans.

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 14,000.00 Substitute Costs \$ 500.00 Meals \$ 500.00
(including lodging)

Lodging \$ Transportation \$ 1500.00 Other Costs \$ 600.00

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name FFA Boosters Acct. #: N/A \$ 14,000.00 (covering fees, meals)

Name Friends of Ag. Donation Acct. #: N/A \$ 5,000.00 (covering transportation, other)

Name Ag Incentive Grant Acct. #: 01-7010-0-0000-0000-8590-010-2010 \$ 500.00 (subs)

Requesting Party

Date 9/14/16

Site Principal

Date 9/14/16



Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date 9/15/16



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

AGENDA ITEM: Resolution 1353-16: In Support of the California Healthcare, Research and Prevention Tobacco Tax Act of 2016

Prepared by: John Bohannon, Director

☒ Consent

Board Date September 21, 2016

☐ Information Only

☐ Discussion/Action

Background Information

The California Healthcare, Research and Prevention Tobacco Tax Act of 2016 is a measure which proposes to raise the tax of cigarettes to \$2.00 per pack. The initiative will save lives and produce long-term cost savings as well as raise revenue to improve healthcare and healthcare research.

Educational Implications

Will comply with LCAP Goal #4: Family and Community Involvement

Fiscal Implications

None to the District.

**Chico Unified School District
1163 E. 7th Street
Chico, CA 95928**

**Resolution 1353-16
School Board Resolution in Support of the California Healthcare,
Research and Prevention Tobacco Act of 2016**

WHEREAS, smoking is the leading preventable cause of death in California; and

WHEREAS, 90 percent of smokers start as teens; and

WHEREAS, over 16,000 children in California get hooked on smoking every year, and half of the teens who start will die from smoking related illness; and

WHEREAS, for every 10 percent increase in the cost of a pack of cigarettes, teen smoking drops by up to 6.5 percent; and

WHEREAS, teen e-cigarette (vaping) use tripled between 2013 and 2014; and

WHEREAS, the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 will prevent teens from becoming addicted to tobacco; and

WHEREAS, every year, smoking costs California taxpayers billions of dollars, including \$3.5 billion spent annually on Medi-Cal to treat smoking-related diseases; and

WHEREAS, the California Healthcare, Research and Prevention Tobacco tax Act of 2016 will reduce smoking rates and reduce long-term healthcare costs; and

WHEREAS, the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 will increase the tax on a pack of cigarettes sold in California from 87 cents a pack to \$2.87, and place equivalent taxes on other tobacco products containing nicotine, like e-cigarettes (vaping); and

WHEREAS, the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 will raise approximately \$2.5 billion annually, 85% of which will fund healthcare programs; and

WHEREAS, these programs include Medi-Cal which is the primary medical care for the majority of California's school children, smoking prevention programs at our schools through grants administered by the California Department of Education, research on tobacco-related diseases including cancer, heart and lung disease through the University of California, increasing medical residency programs for our students graduating from California medical schools; and

WHEREAS, the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 is supported by State Superintendent of Public Instruction Tom Torlakson, the American Cancer Society Cancer Action Network, the American Heart Association, the American Lung Association in California, the California Medical Association, the California Dental Association, the California Hospital Association, and the Service Employees International Union.

NOW, THEREFORE, BE IT RESOLVED that the Chico Unified School District Board of Education strongly supports the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 and urges Californians to vote YES to take a stand to save California lives and help smokers quit.

PASSED AND ADOPTED by the Chico Unified School District Board of Education on this 21st day of September, 2016, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Eileen Robinson
President of the Board of Education

ATTESTED TO:

Gary Loustale
Clerk of the Board of Education

AGENDA ITEM: Warrant Authorization

Prepared by: Jaclyn Kruger, Director Fiscal Services

☒ Consent

Board Date September 21, 2016

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$3,866,945.26 for the period August 17, 2016 through September 13, 2016, have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the District in support of the District's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

Fund Summary

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
01	General Fund	465	3,312,458.24
09	Charter Sch Spec Rev 3412	27	79,168.13
12	Child Development (3407)	3	565.17
13	Cafeteria (3401)	50	110,273.96
22	Measure E (3429) 21 Cap Proj	7	50,208.39
25	Cap Fac State Cap (3408) 25-26	29	132,081.73
35	Cnty Sch Fac (3435)	2	3,020.00
42	sp Res Rda-Cp thru (3427)40-43	1	8,330.00
76	Payroll Warrants	3	171,906.65
Total Number of Checks		587	3,868,012.27
Less Unpaid Sales Tax Liability			1,067.01-
Net (Check Amount)			3,866,945.26

AGENDA ITEM: Independent Contractor Agreements

Prepared by: Kevin Bultema

☒ Consent

Board Date September 21, 2016

☐ Information Only

☐ Discussion/Action

Background Information

Per Board Policy 3600 Consultants/Independent Contractor, all Consultant/Independent Contractor Agreements shall be brought before the board for approval.

Educational Implications

Per Board Policy 3600, the Board of Education authorizes the use of consultants/independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience or knowledge. Individuals, firms or organizations employed as consultants may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional or other matters.

Fiscal Implications

Consultant/Independent Contractor Agreement(s) to be paid from accounts noted on approval forms.



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

ASB Independent Contractor Agreement

Completed By: Doris Luther Phone: 891-3090

1. This Agreement is made by and between Chico Unified School District Inspire School of Arts and Sciences and:

Name: Matthew E Franklin
Email Address: mattfranklin2112@gmail.com
Street Address/POB: 2244 Moyer Way
City, State, Zip Code: Chico, CA 95928
Phone:
Taxpayer ID/SSN:

This agreement will be in effect From: 8/25/16 To: 9/8/16
Site Code: 380 Location(s) of Services: Inspire School of Arts and Sciences

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

- a. Scope of Work: set up LED stage lighting

b. Goal (if applicable): effective lighting for Sherlock Holmes production

3. ASB Account(s) Affected	ASB Account #	Percentage
a. <u>Theatre Club</u>	<u>206-8</u>	<u>100.00%</u>
b. <u></u>	<u></u>	<u>0.00%</u>
c. <u></u>	<u></u>	<u>0.00%</u>

4. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ 200.00 Hourly Rate X 1.00 # Hours = \$ 200.00 Total for Services
(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: cables, adapters, amp, splitter, power strips \$ 150.74
Item: \$
Item: \$
\$ 150.74 Total of Additional Expenses
\$ 350.74 Grand Total (Services + Additional Expenses)

5. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: ☐ On File ☒ Attached
6. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: ☐ On File ☒ Attached

Chico Unified School District * 1163 East Seventh Street * Chico, CA 95928

T: (530) 891-3000 * F: (530) 891-3220

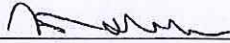
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Matthew E Franklin

ICA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:


Signature of Independent Contractor

Matthew Franklin
Printed Name

9/8/16
Date

13. RECOMMENDED:

Signature of ASB Advisor

Printed Name

Date

14. APPROVED:


Signature of Site Administrator

Jerry Crosby
Printed Name

9/8/16
Date

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. ASB Approved Purchase Order # _____

Signature of ASB Accounting Technician

Originating Administrator Signature (Blue Ink)

Date



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Kristin Lower

Phone: (530) 518-9570

1. This Agreement is made by and between Chico Unified School District and:

Name: Alison Kent
Email Address: alison@llsten-ink.net
Street Address/POB: _____
City, State, Zip Code: Davis, CA
Phone: _____
Taxpayer ID/SSN: _____

This agreement will be in effect From: 9/21/16

To: 9/21/16

Site Code: 570

Location(s) of Services: Chico Masonic Center

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: The Butte-Glenn Career Pathways Consortium is putting on a PD for all CCPT pathways in Butte and Glenn Counties. Ms. Kent will guide pathway teams (including administrators) to set goals and accompanying tasks for the future of their robust, sustainable career Pathways .

b. Goal (if applicable): For site-based pathway teams to unify with administrators to create pathway goals and tasks.

3. Funding/Program/Grant Affected (corresponding to accounts listed in item 4):

a. CCPT - Round TWO 01-6382-0-3800-1000-5800-570-6700

b. _____

c. _____

4.	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1	100.00%	01	6382	0	3800	1000	5800	570	6700
2	0.00%						5800		
3	0.00%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ \$ 1,000.00 Hourly Rate X 1.00 # Hours = \$ \$ 1,000.00 Total for Services

(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: Travel/mileage \$ \$ 200.00

Item: _____ \$ _____

\$ \$ 200.00 Total of Additional Expenses

\$ \$ 1,200.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: ☐ On File ☒ Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: ☐ On File ☒ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Approval Date:

Board authorizing signature:

Chico Unified School District * 1163 East Seventh Street * Chico, CA 95928
T: (530) 891-3000 * F: (530) 891-3220

INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Alison Kent with Listen-Ink

CA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

Alison Kent
Digitally signed by Alison Kent
DN: cn=Alison Kent, o=Listen-Ink, ou,
email=alison@listen-ink.net, c=US
Date: 2016.09.13 11:57:22 -0700

Signature of Independent Contractor

Alison Kent

Printed Name

9/8/16

Date

13. RECOMMENDED:

Kristin Lower
Digitally signed by Kristin Lower
Date: 2016.09.08 16:59:41 -0700

Signature of Originating Administrator

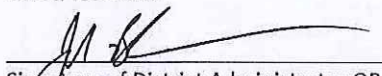
Kristin Lower

Printed Name

9/8/16

Date

14. APPROVED:


Signature of District Administrator OR
Director of Categorical Programs

John Bohannon

Printed Name

9/8/16

Date

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

☐ Partial Payment through: _____

☐ Full or Final Payment

\$ _____
Amount

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

☐ Send to Site Administrator (date): _____

☐ Mail to Independent Contractor

Kristin Lower
Digitally signed by Kristin Lower
Date: 2016.09.08 17:00:25 -0700

Originating Administrator Signature (Blue Ink)

Date

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

DATE: September 21, 2016
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Temporary Appointments – 2016/17

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Fisher, Jamie	Secondary	8/30/16-6/07/17	0.2 FTE
Hiller, Angela	Elementary	8/30/16-6/07/17	0.6 FTE
Mathrole, Robert	Secondary	8/30/16-6/07/17	0.2 FTE
Morrissey, Stacia	Secondary	8/31/16-6/07/17	0.2 FTE
Petersen, Angelee	Elementary	9/03/16-6/07/17	0.2 FTE
Ray, Katherine	Secondary	8/31/16-6/07/17	0.2 FTE
Taylor, Larry	Secondary	8/30/16-6/07/17	0.2 FTE

Probationary/Permanent Appointments – 2016/17

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Ferneau, Rachel	Elementary	8/16/16	1.0 FTE Probationary 1

Leave Requests – 2016/17

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Allen, Kelsey	Secondary	9/29/16-11/11/16	1.0 FTE Child Bonding
Winslow, Melanie	Elementary	9/30/16-12/23/16	1.0 FTE Child Bonding

Resignations/Retirements

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Smith, Katherine	Elementary	8/626/16	Resigning 0.05 FTE of Probationary 0 position

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

9.4.2.
Page 1 of 2

DATE: September 21, 2016
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS
APPOINTMENT			
Alexander Graf, Kimberly	Instructional Assistant/Citrus/2.5	9/6/2016	New Position
Anderson, Sarah	Health Assistant/Neal Dow/5.0	8/29/2016	Vacated Position
Avalos Huerta, Mayra	Instructional Assistant/Chapman/2.0	8/31/2016	New Position
Baker, Kelly	Parent Classroom Aide-Restr/Marigold/3.0	8/25/2016	Vacated Position
Barboza, Maria	IA-Bilingual/Citrus/4.0	9/6/2016	Vacated Position
Bates, Sierra	Sr Office Assistant/MJHS/2.0	8/18/2016	New Position
Bean, Emily	Parent Classroom Aide-Restr/Hooker Oak/2.5	8/18/2016	Vacated Position
Belcher, Brenda	LT Sr Custodian/Loma Vista/8.0	7/1/2016-10/9/2016	During Absence of Incumbent
Buenrostro, Deborah	IPS-Classroom/Emma Wilson/6.0	8/18/2016	Vacated Position
Campbell, Kimberly	Campus Supervisor/BJHS/1.0	8/19/2016	Vacated Position
Carey, Sam	School Bus Driver 1/Transportation/5.5	8/18/2016	Existing Position
Chanturai-Woelbing, Sheviya	Elementary Guidance Specialist/Sierra View/3.0	8/29/2016	Vacated Position
Collister, Tami	Registrar/FVHS/8.0	8/11/2016	Vacated Position
Cummings, John	IA-Special Education/FVHS/5.0	9/15/2016	Vacated Position
Dominguez-Calkins, Debra	Instructional Assistant/McManus/1.0	8/18/2016	Vacated Position
Esquerra, Cynthia	Cafeteria Assistant/MJHS/1.0	8/18/2016	New Position
Gizzi, Lynda	Sr Office Assistant/BJHS/8.0	9/6/2016	Vacated Position
Horgan, Erin	Instructional Assistant/Citrus/2.5	9/6/2016	New Position
Howard, Jennifer	Instructional Assistant/Chapman/2.0	8/18/2016	New Position
Johnson-McPherson, Monika	IA-Computers/FVHS/4.0	9/1/2016	New Position
Langston, Dannel	IA-Special Education/Citrus/3.0	9/6/2016	Vacated Position
Lapp, Krista	Parent Classroom Aide-Restr/Hooker Oak/2.5	8/18/2016	Vacated Position
Leone, Kimberly	Campus Supervisor/BJHS/2.0	8/18/2016	Vacated Position
Leone, Kimberly	School Bus Driver 1/Transportation/5.5	8/18/2016	Existing Position
Long, Teresa	IA-Bilingual/Parkview/1.3	9/6/2016	Vacated Position
Matthews, Amber	Cafeteria Cook Small School/MJHS/1.3	8/18/2016	New Position
Mead, Cameo	IA-Special Education/BJHS/5.0	8/18/2016	Vacated Position
Mino, Mary	IA-Special Education/LCC/3.0	8/18/2016	New Position
Morris, John	Grounds Worker/M & O/8.0	8/16/2016	Existing Position
Morton, Denise	IA-Special Education/McManus/5.0	9/1/2016	Vacated Position
Oxford, Georgia	IA-Special Education/CHS/5.0	9/6/2016	Vacated Position
Phizackerly, Lisa	Parent Classroom Aide-Restr/Hooker Oak/3.0	8/19/2016	Vacated Position

Pisani, Debra	IPS-Healthcare/Loma Vista/3.0 & 3.0	8/18/2016	Vacated Positions
Potoski, Dinah	LT School Bus Driver 2/Transportation/6.8	9/8/2016- 11/18/2016	During Absence of Incumbent
Rojas, Isela	IA-Bilingual/McManus/4.0	8/18/2016	New Position
Rosales, Lidia	School Bus Driver 1/Transportation/5.8	8/18/2016	Existing Position
Rubio, Oscar	IA-Bilingual/Citrus/4.0	9/6/2016	New Position
Schell, Varien	IA-Special Education/CHS/5.0	8/18/2016	Vacated Position
Soldano, Sun	School Office Manager/Citrus/8.0	8/18/2016	Vacated Position
Spini, Jared	IA-Special Education/MJHS/0.5	9/8/2016	New Position
Svahn, Kevin	IA-Special Education/CJHS/6.0	8/18/2016	Vacated Position
Swanson, Michael	School Bus Driver 2/Transportation/6.6	8/17/2016	Vacated Position
Trotter, Penny	School Bus Driver 1/Transportation/5.8	8/18/2016	Existing Position
Vinson, Kayleen	Campus Supervisor/MJHS/1.0	8/18/2016	Correct Position Hours

PROMOTION

Carrell, Kimberley	Elementary Guidance Specialist/Citrus/3.0	8/29/2016	New Position
Carrell, Kimberley	Elementary Guidance Specialist/Shasta/2.5 & 1.0	8/29/2016	New Positions

LEAVE OF ABSENCE

Findlay, Janette	IPS-Healthcare/Loma Vista/4.0 & 2.0	8/18/2016- 2/18/2017	Per CBA 5.2.9
Lieb Gott, Amy	IPS-Visually Impaired/Hooker Oak/6.0	8/19/2016- 2/18/2017	Per CBA 5.12

RESIGNATION/TERMINATION

Gooderham, Taylor	IPS-Classroom/LCC/3.0	8/5/2016	Voluntary Resignation
Goodwin, Jr, Wayne	Cafeteria Assistant/BJHS/2.0	8/11/2016	Voluntary Resignation
Hall, Jessica	IA-Special Education/Forest Ranch/5.5	6/30/2016	Voluntary Resignation
Mitchel, Carol	IA-Special Education/Neal Dow/5.0	8/5/2016	Voluntary Resignation
Phillips, Cara	Parent Classroom Aide-Restr/Marigold/3.0	8/24/2016	Voluntary Resignation

RESIGNED ONLY POSITION LISTED

Anderson, Sarah	Health Assistant/Chapman/4.0	8/28/2016	Increase in Hours
Baker, Kelly	Parent Classroom Aide-Restr/Marigold/2.0	8/24/2016	Increase in Hours
Buenrostro, Deborah	IPS-Classroom/Emma Wilson/5.0	8/17/2016	Increase in Hours
Carrell, Kimberley	IA-Elementary Guidance/Citrus/3.0	8/28/2016	Promotion
Carrell, Kimberley	IA-Elementary Guidance/Shasta/2.5 & 1.0	8/28/2016	Promotion
Gizzi, Lynda	Sr Library Media Assistant/CHS/8.0	9/5/2016	Lateral Transfer
Marler, Jennifer	IA-Special Education/Wildflower/3.0	6/2/2016	Voluntary Resignation
Pisani, Debra	IPS-Healthcare/CJHS/3.5	8/17/2016	Voluntary Resignation
Schell, Varien	IPS-Healthcare/Citrus/6.0	8/17/2016	Lateral Transfer
Swanson, Michael	Custodian/M & O/8.0	8/12/2016	Voluntary Resignation

AGENDA ITEM: Resolution 1346-16, Certification of Provision of Standards-Aligned Instructional Materials

Prepared by: John Bohannon, Director

☐ Consent

Board Date September 21, 2016

☐ Information Only

☒ Public Hearing/Discussion/Action

Background Information

Education Code Section 60119 requires that each pupil within the Chico Unified School District be provided sufficient textbooks and instructional materials aligned to the content standards and consistent with the cycles and content of the curriculum frameworks in the areas of history/social science, mathematics, reading/language arts and science. The attached Certification of Provision of Standards-Aligned Instructional Materials states that we are currently sufficient for the 2016-17 school year. As such, the Educational Services Department requests approval of Resolution 1346-16.

As required by CCR, Title 5, Section 9531, instructional materials for students in grades K-8 were purchased from an approved standards-aligned state adoption list and instructional materials purchased for students in grades 9-12 are aligned with the state content standards and are approved by the CUSD Board of Education following district review of the materials.

Educational Implications

All students will be provided with sufficient textbooks and instructional materials in the core instructional areas for in-class work as well as homework.

Fiscal Implications

Standards-aligned instructional materials are purchased out of the state provided funds.

RESOLUTION NO. 1346-16

Whereas, the governing board of Chico Unified School District, in order to comply with the requirements of *Education Code* section 60119 held a public hearing on September 21, 2016, at 6:00pm, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least ten days notice of public hearing posted in at least three public places within the district that stated the time, place and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing, and;

Whereas information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home;

Whereas sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks;

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore it is resolved that for the 2016-17 school year, the Chico Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the content standards and consistent with the cycles and content of the curriculum frameworks.

Adopted this 21st day of September, 2016

Ayes:

Noes:

Abstentions:

Absent:

Board President

Secretary/Clerk

Certification of Provision of Standards-Aligned Instructional Materials

The local governing board of the Chico Unified School District hereby certifies that as of this date, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by *CCR, Title 5, Section 9531*.

For students in grades 9-12, the instructional materials were adopted by the local governing board following district review of the materials and their alignment with state content standards as required by *CCR, Title 5, Section 9531*.

Certification was approved by the local governing board at a public meeting held on September 21, 2016.

Ayes:

Noes:

Abstentions:

Absent:

Board President

Secretary/Clerk



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

PUBLIC HEARING NOTICE
September 21, 2016 – 6:00 P.M.
BOARD MEETING
MARSH JUNIOR HIGH SCHOOL,
MULTI-PURPOSE ROOM
2253 Humboldt Road
CHICO, CA 95928

NOTICE OF PUBLIC HEARING

The Chico Unified School District Board of Education will hold a Public Hearing at a board meeting on Wednesday, September 21, 2016. The Board meeting will begin at 6:00 p.m., and the Public Hearing item listed below will be discussed and an opportunity for public testimony will be made available in accordance with the Discussion calendar of the agenda. Public Hearing items include:

PUBLIC HEARING - Notice of Apportionment for the State Instructional Materials Fund, Grades K-12, Fiscal Year 2016-2017.

Education Code §60119 requires that, in order to receive instructional materials from any state source, in each fiscal year from 1994-95 onward, the Governing Board shall hold a public hearing regarding the sufficiency of instructional materials in the district.

This Notice will serve to fulfill the District's 10-day notice requirement of all Public Hearings pursuant to Education Code §5362. A formal agenda containing the item listed above will be posted and distributed in accordance with district procedures on Friday, September 16, 2016.

Eileen Robinson,
Board President
Chico Unified School District

Posted: September 7, 2016

:kh

AGENDA ITEM: Update on BCOE ROP Changes

Prepared by: John Bohannon, Director

☐ Consent

Board Date September 21, 2016

☒ Information Only

☐ Discussion/Action

Background Information

The Butte County Regional Occupation Program has provided career technical education programs through the Butte County Office of Education since 1974. Chico Unified students have been the beneficiary of many of these programs, including hosting 46% of the ROP courses on CUSD high school campuses.

When the state or California completely overhauled its school funding system to the Local Control Funding Formula, funds formerly restricted to supporting county ROP programs became unrestricted general funds. This allowed county offices of education around the state to utilize these funds for things other than career technical education.

Throughout the last couple of school years, BCOE has reduced its funding and redefined its ROP funding. For the 2016-2017 school year, BCOE offered districts either support for some of the required elements of career technical programs or a share of the \$500,000 funding in the BCOE budget to support these programs. Chico Unified, like every Butte County district with career technical programs except one, chose to take its share of the funding. Since Chico Unified represents 46% of the ROP courses, it will receive that percentage of the BCOE ROP budget (\$230,000)

Educational Implications

Providing students with workplace experience with career technical programs requires teachers to complete documentation and meet certain levels of supervision. The BCOE ROP program has traditionally supported teachers to ensure successful implementation of these requirements. Chico Unified will now support these teachers with a part time CTE coordinator.

Fiscal Implications

Technically, Chico Unified is set to receive \$230,000. However, BCOE will keep approximately \$145,000 of those funds and continue to provide two full time BCOE employees as CTE teachers to Chico Unified high schools.

AGENDA ITEM: Regional Occupational Program Governance

Prepared by: Kelly Staley

☐ Consent

Board Date September 21, 2016

☐ Information Only

☒ Discussion/Action

Background Information

Beginning with the 2016-2017 school year, the Butte County Office of Education (BCOE) will no longer operate the Regional Occupation Program (ROP) offered to CUSD students. BCOE will provide funding to CUSD for administration of the program, including funding for ROP instructors.

Board member Gary Loustale has been, predating to his election to the Board in 2014, employed by BCOE as an instructor in the ROP program, and assigned to Chico High School. With CUSD assuming administrative functions over the ROP program, the Board will discuss proactive measures to ensure that all Board deliberation and decision making regarding ROP funding and operation comply with applicable laws regarding board governance.

Educational Implications

The Board will discuss measures will ensure that Board deliberation and decision making with respect to the ROP program remains legally compliant and uncompromised.

Fiscal Implications

There is no impact to the general fund.

Chico Unified School District Regional Occupational Program Governance

September 21, 2016 Meeting of the Board of Education

John R. Yeh, Burke, Williams & Sorensen, LLP

Delivery of ROP Services

- Butte County Office of Education (BCOE) will no longer offer ROP program as of 2016-2017
- MOU between BCOE and CUSD
 - BCOE will provide ROP funding to CUSD to cover administration of program
 - BCOE will provide instructional staff for 12 ROP sections
 - BCOE will pay for salary of instructional staff
 - BCOE will evaluate instructional staff
 - CUSD will provide supervision, class budget, equipment, travel and professional development
- ROP instructional staff shall remain BCOE employees
- MOU effective July 1, 2016

Applicable Law Governing Board Membership

- Board Member Gary Loustale – Elected 2014
 - ROP teacher employed by BCOE; program sited at Chico H.S.
 - Employment pre-dated election to Board and MOU with BCOE regarding ROP
 - No allegation of wrongdoing – catalyst is external development involving ROP program
- Applicable laws:
 - Basic Eligibility not at issue (18 years, citizen, District resident, registered voter, not otherwise disqualified) (Ed. Code § 35107(a))
 - Employees as Board members – Employees must resign before taking office or employment shall automatically terminate (Ed. Code § 35107(b)(1))
 - Mr. Loustale remains an employee of BCOE; not an employee of CUSD
 - No Incompatible Activities – Elected Officials are prohibited from assuming any outside activities incompatible with their office (a)) (Gov. Code § 1126)

Incompatible Activities (Gov. Code § 1126 (a).)

- Doctrine of “Incompatible Activities”
 - Outside activities cannot be subject to the to approval by any other officer, employee, board, or commission of their employing body
 - Employees shall not perform service for compensation outside of their local agency where their efforts will be subject to approval by the Board
- Public policy requires that a public officer discharge his or her duties with undivided loyalty
 - Avoids situation where public official is potentially overseeing his/her own outside activity
- No “self-executing” (*i.e.*, automatic) remedy

Proactive Measures

- To avoid appearance of impropriety and ensure sound governance, the Board should consider the following measures:
 - Mr. Loustale voluntarily recuses himself from Board agenda items and actions involving ROP funding or program delivery
 - Excuses himself from meeting
 - Does not communicate with staff on agenda item
 - Ongoing vigilance for financial conflict of interest issues
 - Mr. Loustale can remain involved in Board study sessions providing general information on ROP education and that do not involve operational or funding decisions by the Board
 - Includes disclosure of status as BCOE ROP teacher

AGENDA ITEM: Interfund Borrowing Between Funds

Prepared by: Kevin Bultema – Assistant Superintendent, Business Services

☐ Consent

Board Date September 21, 2016

☐ Information Only

☒ Discussion/Action

Background Information

Due to the timing between revenue received and expenses paid, there are times when Chico Unified School District (CUSD) may need to borrow cash between funds to stay cash solvent in all funds.

Educational Implications

The proper accounting, reporting, and use of the district's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

Fiscal Implications

At this point in time, CUSD anticipates the need to interfund borrow for the Child Development Fund (Fund 12). CUSD is incurring expenses in order to start the preschool program, but CDE will not make any payments to CUSD for 2016-17 until the program is up and running.

CUSD also anticipates the need to interfund borrow for the Cafeteria Fund (Fund 13). The state reimbursements for meals are typically 60 – 90 days after the end of the month. Therefore, there is a timing issue between when expenses are paid and revenue is received from the State.

Both funds will pay the General Fund (Fund 01) interest for the days when cash was temporarily borrowed.

**Chico Unified School District
1163 E. 7th Street
Chico, CA 95928**

RESOLUTION #1352-16

RESOLUTION ON INTERFUND BORROWING BETWEEN FUNDS

WHEREAS, The Board of Trustees of the Chico Unified School District has determined that there may be insufficient cash to meet current obligations in certain Funds; and

WHEREAS, Education Code Section 42603 permits the Governing Board of any school district to direct that monies held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds and shall not be available for appropriation or be considered income to the borrowing fund.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Education Code Section 42603, monies may be transferred between funds of the district and repaid in accordance with Education Code Section 42603.

PASSED AND ADOPTED at a regular meeting of the Governing Board of the Chico Unified School District of Butte County on September 21, 2016.

AYES:

NOES:

ABSENT:

ABSTAIN:

President of the Governing Board of the
Chico Unified School District

Date

Attest: _____
Clerk/Secretary of the Governing Board
of the Chico Unified School District

AGENDA ITEM: Resolution 1350-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2016-2017 School Year

Prepared by: Jim Hanlon, Assistant Superintendent Human Resources

☐ Consent

Board Date September 21, 2016

☐ Information Only

☒ Discussion/Action

Background Information

The District no longer needs or no longer has the funds to support the positions noted in the Resolution.

Educational Implications

None.

Fiscal Implications

The District will save the cost of these positions.

RESOLUTION 1350-16
ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, due to lack of work or lack of funds, this Board hereby finds that it is the best interest of the Chico Unified School District that certain services now being provided by said School District be reduced or discontinued by the following extent:

Elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
Parent Classroom Aide-Restricted	0.1250	Marigold/Categorical

NOW, THEREFORE, BE IT RESOLVED that as of the 21st day of September, 2016 classified position(s) of the CHICO UNIFIED SCHOOL DISTRICT be reduced or discontinued to the extent hereinabove set forth.

BE IT FURTHER RESOLVED that the Superintendent of this School District be and hereby is authorized and directed to give notice of termination of employment to affected classified employee(s) of this School District pursuant to Merit System rules and regulations and applicable provisions of the Education Code of the State of California not less than 60 days prior to the effective date of layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

The foregoing RESOLUTION was passed and adopted at a meeting of the Board of Trustees of the CHICO UNIFIED SCHOOL DISTRICT on the 21st day of September, 2016, by the following vote to wit:

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 21st day of September, 2016.

Clerk of the Governing Board
of the Chico Unified School District

AGENDA ITEM: Resolution 1351-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2016-2017 School Year

Prepared by: Jim Hanlon, Assistant Superintendent Human Resources

☐ Consent

Board Date September 21, 2016

☐ Information Only

☒ Discussion/Action

Background Information

The District no longer needs or no longer has the funds to support the positions noted in the Resolution.

Educational Implications

None.

Fiscal Implications

The District will save the cost of these positions.

RESOLUTION 1351-16

**ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
Data & Assessment Analyst	1.0000	Educational Svcs/General
IPS-Classroom	0.7000	Mariposa Head Start/Special Ed
IA-Bilingual	0.1250	Sierra View/Special Ed

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2012 through November 15, 2015. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, THEREFORE, BE IT RESOLVED the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on September 21, 2016.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 21st day of September, 2016.

Clerk of the Governing Board of the
Chico Unified School District